

Call for Potential Hosts of the 13th Latin America Regional ISTR Conference in 2021

The ISTR Latin America and the Caribbean Regional Network requests researchers and affiliated institutions from any country of the Region to step forward if they are interested in hosting and co-organizing the 13th Regional Conference and PhD Seminar for Latin America and the Caribbean, which will be held in 2021. Final decision on the location will be made during the International ISTR Conference in Montréal in July 2020.

Hosting a regional conference is a prime opportunity for strategic engagement of stakeholders and promotion of the third sector within the host nation and with its neighbors and to promote fruitful alliances at the local and national level and with other countries in the region.

The organizations - or consortia of organizations - that are interested in coordinating the 13th Regional Conference should have the ability to:

- Establish a Local Host Committee composed of key members of the host institution(s) and relevant stakeholders. Members of this committee serve voluntarily and support the key tasks noted below:
- Engage a range academics or practitioners that promote civil society or the third sector from within the host country to participate in the conference, including planning an academic plenary session with a focus on the host country/region;
- Make fundraising efforts to ensure conference success;
- Coordinate the planning of all the on-site logistics to carry out the event, including but not limited to:
 - o Hosting the LAC Secretariat for a planning meeting several months before the conference;
 - o Secure conference space and technical services for all academic sessions and conference events;
 - o Identify service providers as needed, including caterers, photographers, transportation providers, hotel partners, etc.;
 - o Identify and secure a reception venue;
 - o Arrange for printing the final conference program, signage, and name tags;
 - o Support VISA requests for conference attendees;
 - o Organize volunteers, student assistants, or others to provide on-site support during the conference; and
 - o Liaise with the Conference Academic Committee as needed (The ISTR LAC Secretariat, in coordination with ISTR headquarters, will form an Academic Committee that will oversee the review of conference submissions).

The process of selecting the host for the 2021 Regional Conference will be facilitated by the Latin America and the Caribbean Regional Secretariat in coordination with the Board of Directors of ISTR.

Interested individuals and institutions should prepare a letter of proposal to the ISTR LAC Regional Secretariat (istr.lac.sec@gmail.com) before April 1, 2020.

Please include information about the suggested venue, possible hosting partners, potential members of the host committee, likely funders, and other information pertinent to those reviewing applications.

Thank you for your interest!